#	Question	Response
1	Are meetings held in person or virtual?	Meetings related to the RFI could be held either in person or virtual formats.
2	Will NYS provide subject matter experts?	The Department has subject matter experts; however, they will not be utilized for this RFI.
3	How many items are in the current item banks that would need to be imported into a new vendor system?	We have thousands of test questions in our item bank. As part of this RFI, we will not be importing questions into a new vendor system.
4	Does the term "exams held" mean the total number of unique tests/exams for a particular subject area?	Exams held refers to the total number of distinct exams administered for state and local government positions in calendar year 2024. Each exam constitutes a job title/position.
5	How many test items are on a typical exam?	A typical written multiple-choice test contains anywhere from 45 to 105 items.
6	Are you looking for customized assessments, off-the-shelf assessments, or a combination of both?	We are seeking items for specific subject areas. The items could be customized for a specific job title or group of titles.
7	What is the total number of job classifications within the NY DCS system?	The state has approximately 2,900 titles with nearly 148,000 positions, which is subject to change.
8	For how many job classifications do you anticipate wanting to conduct job analysis in the near future?	The intent of this RFI is to obtain progressive and innovative solutions used in the item creation industry at this time. If vendors have services they wish to include in their response they may do so.
9	Is the vendor expected to provide a testing platform along with test development services, or does the NY DCS have its own secure testing platform for the vendors to use?	No, we have our own secure testing platform. However, the intent of this RFI is to obtain progressive and innovative solutions used in the item creation industry at this time. If vendors have services they wish to include in their response they may do so.
10	Are there specific formatting requirements (e.g., length/page count) for the RFI response?	No, there are no specific formatting requirements for the RFI response.
11	On pg. 5, a website URL (https://www.cs.ny.govtestquestionsRFI/) is mentioned which is not working. Could you please confirm if this is the correct link: https://www.cs.ny.gov/govtestquestionsRFI/index.cfm#2?	The correct link is: https://www.cs.ny.gov/govtestquestionsRFI/index.cfm
12	Are there any geographic constraints we should be aware of, particularly those imposed by state-based agencies?	For the purposes of this RFI, no geographic constraints exist.
13	Who will be responsible for recruiting Subject Matter Experts (SMEs)?	See answer to Question #2.
14	Are there any specific accreditations or standards that we need to consider?	There are no specific accreditations or standards that would need to factored in for this RFI.
15	Is there any current or pending legislation that could impact the agencies involved in licensure and certifications?	For the purposes of this RFI, no, not at this time.

16	The RFI does not mention forms; would this project include us building the forms?	The intent of this RFI is to obtain progressive and innovative solutions used in the item creation industry at this time. If vendors have services they wish to include in their response they may do so.
17	Are translations required, and if so, who will be providing the translation services?	The intent of this RFI is to obtain progressive and innovative solutions used in the item creation industry at this time. If vendors have services they wish to include in their response they may do so.
18	What type of psychometric reporting are you interested in?	Some helpful information the Department is seeking could include Item difficulty level, hi/lo splits, subtest means/standard deviations, point biserial correlations, score distributions, and z-scores. The Department is seeking other suggestions as well.
19	Do you want your current item banks reviewed for Item Quality Reports (IQRs) and/or bias and sensitivity analysis?	The intent of this RFI is to obtain progressive and innovative solutions used in the item creation industry at this time. If vendors have services they wish to include in their response they may do so.
20	Are graphics required, and if so, who will be providing the graphic editing/creation services?	The intent of this RFI is to obtain progressive and innovative solutions used in the item creation industry at this time. If vendors have services they wish to include in their response they may do so.
21	Can you clarify whether the State intends to procure both content development and an item banking platform?	The Department does not have any formal plans to procure content development or item banking platforms at this time.
22	Does the State intend to procure a single integrated solution (item bank platform plus content development) or could there be separate contracts for software versus content services?	The Department does not have any formal plans to procure a single integrated solution at this time.
23	Does DCS have an existing item bank system or test delivery system in place that any new solution must integrate with — and, if so, what are its technical specifications (database type, API availability, user roles structure)?	Yes, we have an existing item bank and test delivery system. It is a database with API functionality to integrate with other systems. For the purposes of this RFI, the Department is seeking progressive and innovative solutions used in the item creation industry at this time. If vendors have solutions they wish to include in their response they may do so.
24	What minimum security certifications or standards (e.g., NIST 800 53, SOC 2 Type II) will be required for any item bank hosting or content management platform?	For the purposes of this RFI, the Department is seeking progressive and innovative solutions used in the item creation industry at this time. If vendors have platforms they wish to include in their response they may do so.
25	Can you confirm whether vendor staff will need concurrent access for item authoring versus a "one off" content upload workflow?	The intent of this RFI is to obtain progressive and innovative solutions used in the item creation industry at this time. If vendors have services they wish to include in their response they may do so.

26	Are there reporting or audit trail requirements (frequency and format) for tracking item usage, retirement, and security events?	The intent of this RFI is to obtain progressive and innovative solutions used in the item creation industry at this time. If vendors have services they wish to include in their response they may do so.
27	How will local civil service agencies interact with the chosen solution?	The intent of this RFI is to obtain progressive and innovative solutions used in the item creation industry at this time. If vendors have services they wish to include in their response they may do so.
28	Will DCS have direct user accounts, or will DCS serve as the sole administrator for content distribution?	The intent of this RFI is to obtain progressive and innovative solutions used in the item creation industry at this time. If vendors have services they wish to include in their response they may do so.
29	What is the expected timeline for issuing a formal RFP following this RFI, and what target date does DCS envision for a contract award?	The Department does not have plans at this time to issue a formal RFP following this RFI.
30	Are there any formatting requirements (e.g., font type, font size, margins, page limit) that vendors should adhere to in their response?	See response to Question #10